

# Administration, Gastronomy and Tourism, Help desk worker, Hotel Director, IT - Sales and service, Marketing & PR, Primary school teacher, Top Management, Transport and Logistics



## Ranell Khamidullina

Preferred country or city: Czechia  
Salary: From 800 EUR  
Sector of activity: Transport & logistics  
Employment Type: Full time  
Ready to relocate: Yes

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### CV content description

Hello, My name is Ranell Khamidullina. I am a fresh graduate, 24 years old. I am looking for a full-time job.

### Experience

01.07.2018 – 01.09.2018

#### BD ELECTRONICS

##### International Sales Executive

Worked closely with colleagues and management to provide clients with the most efficient and professional service possible Complete understanding of pricing and quotes process Demonstrated the ability to gather order information and submit detailed information Maintained accurate records of all sales and prospecting activities including sales calls, closed sales, and follow-up activities

01.12.2018 – 01.09.2019

#### DHL IT SERVICES

##### Junior Project Coordinator

Provided administrative support for the current ongoing IT projects (documents, reports, coordination...)  
Provided administrative support for Project Manager Scheduled and coordinated meetings and appointments for supervisors and managers Prepared presentations